[**OFFICIAL HEADING OF THE** **ORGANIZATION**]

In the attention of: **The Romanian Social Development Fund** (RSDF/PO)

Bucureşti, str. Eugeniu Carada, nr. 1, etaj 3, sector 3

**REQUEST FOR** **[ADVANCE PAYMENT]/ [INTERIM PAYMENT]/ [REINBURSEMENT]**

*Date.................... [dd/mm/yyyy]*

**EEA and Norway Financial Mechanisms 2014 – 2021 – Local Development Programme**

Title of the bilateral activity/ application form for bilateral activities:

|  |
| --- |
| Code of the project financed by the PO (if the case): |

Name of the Beneficiary:

Fiscal Registration Code:

Duration of implementation of bilateral activity[[1]](#footnote-1):

We hereby request the transfer of the amount of ...... LEI/EUR, representing [the advance for expenses]/ [the interim payment/ reimbursement related to the expenses incurred] in accordance with Contract no. ... from ......... *[dd/mm/yyyy]*.

Please make the payment in the account with the following IBAN code [...], opened at the Treasury/ Bank [...].

Please note that under the applicable national law we have the status of [public entity]/ [NGO] and that the requested amount [is part of]/ [represents] the total budget of ... LEI/EUR, approved by the PO.

***Statement,***

I certify that I am authorized to sign the Payment Request, which is supported by appropriate supporting documents.

The information contained in this Payment Request is complete, consistent and true, and the activities [to be] / [that have been] implemented are in line with those approved by the PO through the contract concluded between the PO and the Beneficiary.

*[Name, first name and position of legal representative[[2]](#footnote-2)]*

*[Signature]*

*[Stamp - if applicable]*

1. please specify the period: from [day/ month/ year] ... - until [day/ month/ year], according to the contract concluded between the PO and the Beneficiary [↑](#footnote-ref-1)
2. or the person empowered by the Beneficiary (in this case, the authorization shall be provided in original, signed by the legal representative and, if applicable, stamped by the Beneficiary) [↑](#footnote-ref-2)